



Alternative Break Site Leader Application 2017-18

Return applications to the Center for Civic Engagement (Lightsey 203).

Applications Due: Monday, April 17th by 5pm

Interviews: Tuesday, April 18th and Wednesday, April 19th

Alternative Spring Break Site Leader Position Description

Site Leaders will serve as representatives of the Center for Civic Engagement and the Alternative Break program and will receive a small stipend toward the payment of their trip by meeting the expectations of this role. As resources for Alternative Break participants, leaders will be expected to meet the following criteria throughout the duration of their role:

- Support strategies for participant recruitment including information sessions, tabling, and student organization presentations
- Develop and co-lead pre-departure educational meetings
- Plan and implement one pre-trip and one post-trip service experience locally for participants
- Organize at least one fundraiser for trip participants
- Coordinate all logistical aspects of trip experience (i.e. lodging, food, travel, appropriate paperwork, training, education, etc.)
- Create and co-lead consistent, connected, challenging reflection activities and conversations with trip participants
- Manage communication with participants, faculty/staff Learning Partner, as well as community partners
- Attend all mandatory Site Leader trainings and participant meetings and events
- Adhere to deadlines assigned by Associate Director of the CCE for education and reflection materials, logistical aspects, trip payments, etc.

Keep this document for your records



Alternative Break Site Leader Fall 2017 Mandatory Dates

September

Monday, September 4 th	Site Leader Training 5:00 – 6:00pm
Friday, Sept. 8 th -Sunday, Sept. 10 th	Leader Retreat Friday evening-Sunday afternoon
Monday, September 11 th	Site Leader Training 5:00 – 6:00pm
Monday, September 18 th	Site Leader Training 5:00 – 6:00pm
Monday, September 25 th	Site Leader Training 5:00 – 6:00pm

Additional Time Commitments: Being a Site Leader requires a commitment of approximately four hours a week to the Alternative Break program.

- Site Leaders are required to meet weekly as co-leaders to plan logistics, etc.
- Site Leaders are required to schedule weekly check-in meetings with either the Site Leader Coordinator, AB Program Coordinator, or the Associate Director of the Center for Civic Engagement to touch base on planning progress.
- Participant EOT meetings will take place **Wednesdays from 5:30-7:00 PM** for Spring Break and MLK Weekend Break participants. Site Leaders are required to attend these meetings. A more detailed schedule of mandatory meeting dates based on trip assignment will be provided at a later date.

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Full Name: _____

As it appears on your passport/driver's license

Class: Freshman Sophomore Junior Senior Graduate Student

Academic major: _____

Previous Alternative Break Trips (if applicable): _____

Phone Number: _____

Email: _____

Student ID #: _____

Please attach a brief essay response to each of the following prompts:

1. Why do you want to lead an Alternative Break experience? How has your past experience with AB or other service opportunities motivated you to apply to be a Site Leader?
2. What strengths are you able to offer a co-leader (provide examples)? What are some strengths/characteristics you would seek from a co-leader?
3. In your opinion, what role do active citizens play in a community?
4. What social issue do you feel most passionately about and why?